

# Making a 2024 Gift

Thank you for your interest in supporting the Smithsonian's National Zoo and Conservation Biology Institute (NZCBI). We encourage you to see below for options to make your gift.

If you have questions, please contact: **Owen Schmitt at 202-633-3027**; <u>schmittow@si.edu</u> or **NZCBI's Office of Advancement at 202-633-3144**; NZP-AdvancementTeam@si.edu

We also encourage you to reach out to our Advancement staff to let us know when your gift has been made so that we can properly thank you.

# TAX ID (EIN)

Smithsonian Institution: 53-0206027

The Internal Revenue Service recognizes the Smithsonian as a 501(c)(3) tax-exempt educational organization.

## **MEMBERSHIP**

To become a NZCBI member or renew membership, visit: <a href="nationalzoo.si.edu/membership">nationalzoo.si.edu/membership</a>

Special note regarding **Donor-Advised Funds (DAFs)** and **Individual Retirement Accounts**: To help ensure your gift aligns with IRS tax requirements, no membership benefits will be provided in connection with donations made through these giving vehicles.

## **CREDIT CARD**

To make a gift by credit card, for NZCBI to use where it is needed most, the website has a Donate button.

Capability for credit cards to support specific NZCBI programs is under construction. Thank you for your patience.

#### **CHECK**

Please make your check out to "Smithsonian Institution" and include NZCBI and any program in the notes. You are welcome to include any additional instructions in a letter with the check.

If sending via US Mail -

Smithsonian's National Zoological Park and Conservation Biology Institute PO Box 418320 Boston, MA 02241-8320

If sending via Fedex or UPS

Smithsonian's National Zoological Park and Conservation Biology Institute c/o Bank of America Lockbox Services, Smithsonian Institution Lockbox 418320 MA5-527-02-07 2 Morrissey Blvd.

Dorchester, MA 02125



## **WIRE/ACH TRANSFER**

In lieu of sending a check, you may have your bank directly transfer funds to NZCBI.

Wire ABA: 026009593 ACH ABA: 054001204

Swift Code: BOFAUS3N (for international transfers)

BANK INFORMATION Account # 226001464775

Unit Account Name: Smithsonian Institution Zoo Subaccount

PO Box 37012

Washington, DC 20013-7012

## STOCK TRANSFER INFORMATION

It is important for us that you request that your name be included as the "Name of Donor" with the transaction.

#### **Broker:**

Folger Nolan Fleming Douglas, Inc. 725 15th Street, NW Washington, DC 20005

## **Transfer Instructions**

DTC #0443 Pershing a/c FN1045636 Smithsonian Institution

#### Contacts:

Dawn HennessyWalter Booth202-626-5209202-626-5259dhennessy@fnfd.comwbooth@fnfd.com

## **Additional requests:**

- Direct all transfers to the Smithsonian Institution instead of to the museum, center, or program to expedite processing.
- Securities should not be in a type 2/margin account.
- For transfers that involve 20,000 or more shares from the same company, please contact Gift Registration for additional information.
- If you would like to transfer certificates, please contact Gift Registration:
   SmithsonianGiving@si.edu

# Mailing address:

Office of Advancement Smithsonian Institution PO Box 37012, MRC 527 Washington, DC 20013-7012